



## Town Of Amenia Recreation Commission

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36B MECHANIC STREET, PO BOX 126, AMENIA, NY 12501

TEL: 845-373-8860 FAX: 845-373-9147

### AMENIA RECREATION COMMISSION MINUTES FOR FEBRUARY 10, 2009

PRESENT: Mike Murnane, Evelyn (Frankie) O'Connell, Charlene Pollinger, Tom Werner, Chris Klingner, Shawn Howard, Mike Murnane.  
ABSENT: Linda Gregory, Kathleen Kelly, Program Director, PRESENT:  
Town Liaisons: ABSENT: Town Liaisons: Victoria Perotti, Joel Pelkey

Meeting started at 7:15pm.

Flag saluted.

Mike accepted minutes for January 12 and Frankie seconded and all accepted. Unanimously accepted 5 to 0.

#### Treasure Report:

Frankie will be checking into resolution for cell tower monies. Cell monies will be updated on availability and procedures for availability, available from Town Board and Commission breakdown, will be broken down on revenue line.

#### Accounting Report:

Review line expenses from Month to Month.  
Vouchers is a continue concern for all purchases.

#### RECREATION WEB REPORT:

Chris assigned Web Master and safe guard between Town and Recreation scheduling. All scheduling will be going between Kathleen and Chris for the recreations activities.

**Recreation Director Report:**

Kathleen, update on activities at the School. Mike Riddell interested in working in the weight room at Webutuck School, on Monday and Tuesday evening, from 6pm to 7:30pm.

**Update of Senior Bus Bid for 2009.**

Three bids presented for approval.

Pat Kelsey, Trip organizer will be responsible for Bus Trip Voucher Policy, for the senior trips.

There must be a minimum of 25 Amenia resident passengers on a bus transport to receive a voucher for each trip. When a trip is cancelled and funds will be returned as revenue. The trip organizer is responsible for obtaining a list of each passenger including name and address.

Sue McNeil, represent the Seniors picnic. Senior voucher required for all purchases and receipts under no circumstances will this excess \$950. All unspent funds will become revenue and may not be used for other purposes.

Vicky Doyle, Re: A list of all participants, including name and address, is required for each of the 10-two hour sessions including the final recital as per contract. The Dance Instructor position will be advertised, interviewed and bid. Ms Doyle wants further discussion with Linda Gregory.

The County Picnic, organized by Pat Brown at the Dutchess County Office of the Aging, has been allotted \$450. Since reservations are required, attendance must be limited to not exceed this amount. Also, we are requesting that no reservation be made for a booth at the picnic and we have no relationship with this organization.

Interviews for Maintenance Directory position in town of Amenia was held. Tom motioned acceptance and Frankie seconded, appointment of Shawn Howard. at \$18.50 per hours a week for 33 weeks, starting march through December. Unanimously accepted 5to0.

Motioned by Tom Werner and seconded by Mike Murnane Foil for monies account Town of Amenia.

Tom yes

Frankie yes

Charlene yes

Mike yes

Linda absent

Chris abstained

Shawn yes

Unanimously 5 to 2.

In accordance with the provisions of the New York State Freedom of Information Law please provide me the opportunity to examine and copy all of the records described below. This request in for records produced on or after January 01, 2004.

I am requesting all disbursements from the general fund and general fund ledger concerning expenditure of recreation commission funds from Pawling Corp., cell tower receipts, and subdivision fees. Including any transfers of recreation commission funds to other line items in the town budget of uniform accounts from 2004 to present. I am also requesting the documentation and financial records of how any recreation commission funds were transferred or moved among other town budget lines in 2004, 2005, 2006, 2007, and 2008. I would also like to see any and all checks and disbursements for personal services and salaries of recreation commission employees and any tax filings on these incomes for verifying correct withholding information. I am also requesting the status of all unexpended balances of recreation commission funds in reserve fund, certificates of deposit, notes, bonds or bond anticipation notes and complete bank statements of all recreation commission funds from 2004 to the present date.

I wish to make it clear that I would like all financial records identifiable with this request. If documents are denied please specify the exemptions claimed for each page and passage. Please advise me of any destruction of records and include the date and authority for such destruction. If any records I requested are lost or missing please advise who and when they will be reconstructed or replaced.

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I expect acknowledgement of this request within five working days as provided. Release of requested records within ten working days of acknowledgement of this request. I will deem this request denied if you do not comply.

I look forward to hearing from you soon. Thanks in advance for your cooperation and assistance.

Sincerely,

William T. Werner,  
Chairman, Amenia Recreation, Commission

ADJORN: 9pm



