

Town of Amenia  
**Business Workshop Meeting**  
Thursday, June 14, 2012  
Amenia Town Hall

**Supervisor Flood** called for Motion at 7:03PM.

MOTION by Councilwoman Doyle, SECOND by Councilwoman Riemer to open Business Workshop Meeting.

ROLL:	Councilwoman Perotti	Aye
	Councilman Hoss	Aye
	Councilwoman Doyle	Aye
	Councilwoman Riemer	Aye
	Supervisor Flood	Aye

Ian MacDonald, Town Attorney - Present

Salute to the flag was conducted with moment of silence for veterans at home, abroad and lost.

Emergency Exits behind the Town Clerk and at the rear of the room behind the audience at the door entered.

**PUBLIC COMMENT**

Kevin Cassone requested update on plans for Fountain Square work. Mr. Cassone introduced Gretchen, new President of Amenia Garden Club. Gretchen announced plans for upcoming annual Hidden Gardens tour.

**DEPARTMENT REPORTS**

**Highway**

Councilwoman Perotti announced that **Laberge Group** of Albany, New York will submit a scope of work to include names of contractors that can perform a **soil boring test** at the town highway garage site, to determine the feasibility of building highway garage.

**Water**

Marco D'Antonio reported monthly water usage and submitted **Rpz Program** document for town board review. Document describes **regulations** for backflow preventer inspection, fines, permits, and cross contamination of Amenia water supply.

**Town Clerk**

Maureen Bonds reported Draft Town Board Minutes for May 2012 submitted on June 11, 2012.

Tax Collector has made final payment to the Dutchess County Department of Finance in the amount of \$128,316.03. Final payment will be made to the Town Supervisor for mailing fees, penalties, and memo fees for an approximate amount of \$2500.

**Building**

Supervisor Flood reported monthly Building/Zoning activity in the amount of \$3,515.00.

MOTION by Councilwoman Doyle, SECOND by Councilwoman Perotti to **WAIVE** the **Gathering Permit Fee** for the Amenia Fire Company Carnival and Parade from July 4, 2012 through July 7, 2012.

ROLL:	Councilman Hoss	Aye
	Councilwoman Riemer	Aye
	Councilwoman Perotti	Aye
	Supervisor Flood	Aye
	Councilwoman Doyle	Aye

MOTION CARRIED

**COMMITTEES**

**Recreation**

Councilwoman Perotti announced that the Annual Senior Chicken BBQ will be held on August 11, 2012 at the Wassaic Fire House.

**Enhancement**

Councilwoman Doyle reported that specifications were reviewed for Fountain Square. Scope of work should be revised for bids.

**Historian**

Arlene Iuliano offered to write a grant for regional **Historical Marker Signage** to represent the commemoration of years 1790 to 1850. Ms. Iuliano recommended **Gridley charcoal kilns**, Councilwoman Riemer recommended the **Smithfield Church**.

**Grants**

Michael Hagerty submitted updated grant report, to include short term financing, and cash flow needed to implement grants.

Councilwoman Doyle requested continuing report of cash flow.

**RESOLUTION #30 OF 2012 – Transfer of Funds**

**WHEREAS, the Town Board has the authority to transfer funds when necessary and amend the budget; and**

**WHEREAS, the following lines have been overdrawn and require to be increased;**

**WHEREAS, for the purpose of Tax Collector supplies Line 13304.1.74. (Tax Collector CE-Supplies) needs to be increased by \$156.04; and decrease Line 13304.1.47 (Tax Collector CE-Comp/Software in the amount of \$156.04;**

**WHEREAS, for the purpose of Personal Services for Custodian Line 16201.1.000 (Buildings PS) needs to be increased by \$1020.00; and decrease Line 16204.1.133 (Buildings CE-Cleaning/BLDG) in the amount of \$1020.00;**

**RESOLUTION #30 OF 2012 (Cont'd)**

**WHEREAS, for the purpose of computer equipment and software Line 16202.1.000 (Buildings EQ) needs to be increased by \$2922.35; and decrease Line 19004.1.49 Special Items-CE (Contingencies) in the amount of \$2922.35.**

**WHEREAS, for the purpose of advertising Line 16704.1.61 Central/Print/Mail (Legals) needs to be increased by \$254.62; and decrease Line 19004.1.49 Special Items-CE (Contingencies) \$254.62;**

**WHEREAS, for the purpose of computer for the Building Inspector Line 36202.1.000 Safety Inspection-EQ needs to be increased by \$720.02; and decrease Line 36201.1.000 Safety Inspection PS \$720.02;**

**WHEREAS, for the purpose Line 65104.1.84 Veterans Services CE- VFW needs to be increased by \$52.64; and decrease Line 19004.1.49 Special Items-CE (Contingencies) \$52.64;**

**NOW, THEREFORE BE IT RESOLVED: To approve the transfer of necessary budget lines.**

MOTION by Councilwoman Perotti, Second by Councilwoman Riemer that was;  
ADOPTED – VOTE

ROLL:	Councilman Hoss	Aye
	Councilwoman Riemer	Aye
	Councilwoman Doyle	Aye
	Councilwoman Perotti	Aye
	Supervisor Flood	Aye

**DISCUSSION:**

Boot Camp-style exercise program proposed by Brendan Robustelli. Business Use Form fees to be announced.

Dutchess County submitted proposal to Town of Amenia to enhance town's website . Town Board members deferred to review document.

Harlem Valley Partnership and Shared Services.

Proposed Resolution to adopt a Local Law, addressing **abandoned property**.

Supervisor Flood requested that Ian MacDonald, Town Attorney write letter to **Brookside** restaurant owner, regarding abandoned property.

Supervisor Flood read letter of request from Nina Peek, Wassaic, NY to reduce speed limit from 55 mph to 35 mph between Old Route 22 (CR 81) and north of Dunn Road.

MOTION by Councilwoman Riemer, SECOND by Councilwoman Doyle to AUTHORIZE that a letter be written to request lowering the speed limit from 55 mph to 35 mph in the section of Old Route 22 (CR 81) between the Hamlet of Wassaic, and just north of Dunn Road in Amenia.

ROLL:	Councilman Hoss	Aye
	Councilwoman Doyle	Aye
	Councilwoman Perotti	Aye
	Councilwoman Riemer	Aye
	Supervisor Flood	Aye

MOTION CARRIED

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**RESOLUTION #31 OF 2012 – SEQR Finding for Acceptance of Dingee Easements**

**WHEREAS, the Town Board has determined that the proposed action whereby the Town Board will accept three (3) easements from Clarence Dingee on a portion of each of the three (3) parcels Mr. Dingee owns on Willow Lane in the Town of Amenia designated by tax parcel nos. 7064-02-643805, 7064-02-600815, and 7064-02-643805, for the purpose of constructing and installing drainage improvements along Willow Lane, and authorizing the Town Supervisor to sign any and all documents necessary to record such easements, is an unlisted Action under the New York State Environmental Quality Review Act (“SEQRA”); and**

**WHEREAS, the Town Board is the only involved agency for the SEQRA review and is deemed to be the lead agency for the review of the proposed action pursuant to SEQRA; and**

**WHEREAS, the Town Board has considered the proposed action as defined in Sections 617.2(b) and 617.3(g) of the New York Department of Environmental Conservation (“DEC”) Regulations; and**

**WHEREAS, the Town Board has reviewed the Short Environmental Assessment Form and the criteria contained in Section 617.7(c) of the DEC Regulations to identify any relevant areas of environmental concern; and**

**WHEREAS, the Town Board has thoroughly analyzed the identified relevant areas of environmental concern to determine if action may have a significant adverse impact on the environment; and**

**WHEREAS, the Town Board has reviewed and analyzed the proposed action in relation to the criteria set forth in Section 617.7(c) of the DEC Regulations; and**

**WHEREAS, following its review and analysis, the Town Board has determined that the proposed will have no adverse environmental impacts; and**

**NOW, THEREFORE BE IT RESOLVED, that the Town Board hereby declares itself lead agency for this action under SEQRA; and**

**BE IT FURTHER RESOLVED, that the Town Board determines that the proposed action will have no adverse environmental impacts; and**

**BE IT FURTHER RESOLVED, that the Town Board hereby adopts a negative declaration for the reasons articulated in the EAF.**

**MOTION by Supervisor Flood, SECOND by Councilwoman Perotti, that was;  
ADOPTED – VOTE**

<b>ROLL:</b>	<b>Councilwoman Riemer</b>	<b>Aye</b>
	<b>Councilman Hoss</b>	<b>Aye</b>
	<b>Councilwoman Doyle</b>	<b>Aye</b>
	<b>Councilwoman Perotti</b>	<b>Aye</b>
	<b>Supervisor Flood</b>	<b>Aye</b>

**RESOLUTION #32 OF 2012 – Acceptance of Easement on Dingee Property for Willow Lane Improvement Project**

**WHEREAS, Willow Lane is a town road owned and maintained by the Town of Amenia (“Town”); and**

**WHEREAS, the Town Board has determined that it is in the best interest of the Town to install drainage pipes, catch basins and related drainage improvements (“Drainage Improvements”) on properties adjacent to Willow Lane in order to correct the problem of flooding and icing on Willow Lane and the adjacent properties; and**

**WHEREAS, Clarence Dingee is the owner of three (3) parcels of real property located on or adjacent to Willow Lane in the Town and designated by Dutchess County tax parcel nos. 7064-02-643805, 7064-02-600815, and 7064-02-63805, upon which the Town intends to construct and install Drainage Improvements (“Dingee Property”); and**

**WHEREAS, in order to complete the work involved in constructing and installing the Drainage Improvements, it is necessary for the Town to obtain an easement on portions of the Dingee Property; and**

**WHEREAS, Clarence Dingee has executed three (3) separate Easement documents conveying an easement to the Town on a portion of each of the three (3) parcels he owns designated by tax parcel nos. 7064-02-643805, 7064-02-600815, and 7064-02-643805, copies of which are attached hereto; and**

**WHEREAS, the Town Board now wishes to accept such easements from Clarence Dingee to the Town and authorize the Town Supervisor to execute any documents necessary to record the easement documents with the Dutchess County Clerk; and**

**WHEREAS, the acceptance of the Easements from Clarence Dingee is an unlisted action under SEQRA; and**

**NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the Town Supervisor to execute any and all documents necessary to effectuate the recording of all three (3) easements in the Office of the Dutchess County Clerk.**

**MOTION by Supervisor Flood, SECOND by Councilman Hoss, that was;  
ADOPTED – VOTE**

<b>ROLL:</b>	<b>Councilwoman Riemer</b>	<b>Aye</b>
	<b>Councilwoman Doyle</b>	<b>Aye</b>
	<b>Councilwoman Perotti</b>	<b>Aye</b>
	<b>Supervisor Flood</b>	<b>Aye</b>
	<b>Councilman Hoss</b>	<b>Aye</b>

**SUPERVISOR'S REPORT**

**Local events announced.**

**Trail to the Train Draft Transportation Report** was delivered and town is awaiting review for approval.

Transfer Station is in continued discussion with owner and DEC (Department of Environmental Conservation).

Town of Amenia Employee Handbook will be discussed on July 10, 2012 with **Public Sector** representative.

Supervisor congratulated the Little League players that made the All-Star Team.

Taconic DDSO withdrew application for group home on Sinpatch Road in Wassaic, New York.

**TOWN BOARD COMMENTS**

Councilwoman Doyle announced Amenia Dance Program classes will be held from September 16, 2012 through December 8, 2012 in a town hall second floor classroom.

Councilwoman Riemer and Councilman Hoss announced local events.

**PUBLIC COMMENTS**

Arlene Iuliano reported that the **National Parks Services** will issue free annual passes to active military and their dependents, with proper identification.

MOTION by Supervisor Flood, SECOND by Councilwoman Perotti to enter **Executive Session** to discuss employees' vacation and sick time, per **Town Employee Handbook** at 9:04pm, with motion carried unanimously. Maureen Bonds, Town Clerk in attendance.

MOTION by Councilman Hoss, SECOND by Councilwoman Riemer to ADJOURN **Executive Session** and return to **Business Workshop Meeting** at 9:50pm, with motion carried unanimously.

MOTION by Councilman Hoss, SECOND by Councilwoman Doyle to **AUTHORIZE** the town attorney to research and provide opinion regarding confidential personnel issues.

<b>ROLL:</b>	<b>Supervisor Flood</b>	<b>Aye</b>
	<b>Councilwoman Doyle</b>	<b>Aye</b>
	<b>Councilwoman Perotti</b>	<b>Aye</b>
	<b>Councilwoman Riemer</b>	<b>Aye</b>
	<b>Councilman Hoss</b>	<b>Aye</b>

**MOTION CARRIED**

MOTION by Supervisor Flood, SECOND by Councilman Hoss to ADJOURN **Business Workshop Meeting** at 9:52pm, with motion carried unanimously.

Respectfully submitted:

**Maureen Bonds**

Maureen Bonds  
Amenia Town Clerk

Draft to Town Board: July 1, 2012  
Approved by Town Board July 12, 2012