

TOWN BOARD REORGANIZATION MEETING
January 2, 2006 – 4:00 PM

The meeting was called to order by Supervisor Reagon at 4:05 p.m.

1. Oaths of Office:

The Oaths of Office were administered by Town Justice Norman Moore.

2. Salute to the Flag was conducted.

3. Roll Call:

Councilwoman Perotti	Present
Councilman Euvrard	Present
Councilwoman Doyle	Present
Councilman Russell	Present
Supervisor Reagon	Present

4. Motion to accept Town of Amenia Rules of Procedure.

MOTION: C/Perotti
SECOND: C/Euvrard
ROLL CALL: C/Doyle - yes C/Euvrard - yes
 C/Perotti - yes C/Russell - yes
 S/Reagon - yes
MOTION CARRIED 5 to 0.

5. Motion to establish Date/Time/Place for Scheduled T.B. Meetings:

Workshop - 2nd Thursday of the month - 7:00 p.m.
Regular Meeting - 3rd Thursday of the month - 7:00 p.m.
Place: Town Hall - 36B Mechanic Street, Amenia, NY

MOTION: C/Euvrard
SECOND: C/Russell
ROLL CALL: C/Doyle - yes C/Euvrard - yes
 C/Perotti - yes C/Russell - yes
 S/Reagon - yes
MOTION CARRIED 5 to 0.

6. Motion to establish elected officials' salaries as noted:

Elected Officials' Salaries

Supervisor	- \$17,057
Councilmen (4)	- \$ 5,330 each
Sole Assessor	- \$22,557
Justices (2)	- \$13,000 each
Town Clerk	- \$26,066

Highway Superintendent - \$48,019

MOTION: C/Doyle

SECOND: C/Russell

ROLL CALL: C/Doyle - yes C/Euvrard - yes

C/Perotti - yes C/Russell - yes

S/Reagon - yes

MOTION CARRIED 5 to 0.

7. Motion to accept appointments and salaries as noted:

Appointments with Salaries

A. Treasurer to Water District - \$6,180 - [not appointed yet]

Clerk to the Water District - \$2,600 - Jane Callahan and overtime with Rosemary Greer as needed \$13.50/hr.

Attorney for Old Amenia Landfill - per contract - Kimberlea Rea, Esq.

Budget Director - \$ 5,000 - Supervisor/Consultant

Assist. To Supv/Project Administrator - \$16.48/hr. Lana Anguin-Cohen

Assistant/s - Claudia Rinaldi - \$13.39/hr.

Planning Board Chairman - \$2,500 - George Fenn, Jr.

Building Inspector (20 hrs/ wk max) - \$26,780 plus mileage – Michael Segelken

Fire Inspector (5 hrs/ wk max) - \$6,695 plus mileage - Michael Segelken

Zoning Administrator - 26.53/hr (10 -20 hrs/ wk max) - Nancy Brusie

CEO (Code Enforcement Officer) Administrative Assistant - \$14.00/ hr.- Katrina Gore

Videographer (Public Access) - \$3,000 - Gary Bonds

MOTION: C/Russell

SECOND: C/Doyle

ROLL CALL: C/Doyle - yes C/Euvrard - yes

C/Perotti - yes C/Russell - yes

S/Reagon - yes

MOTION CARRIED 5 to 0.

B. Water Treatment Operator - \$22,454 - Gary Bonds

Assistant W.T.O. - \$ 1,200 - Michael Butts

MOTION: C/Perotti

SECOND: C/Euvrard

ROLL CALL: C/Doyle - yes C/Euvrard - yes

C/Perotti - yes C/Russell - yes

S/Reagon - yes

MOTION CARRIED 5 to 0.

C. Planning Board and ZBA Recording Secretary - \$13.39/hr. - Susan Metcalfe

Assessor Clerk - \$10,753.20 - Donna Morrison

Deputy Town Clerk (30 hrs/ wk) - \$14.42/hr. - Patty Barron

Deputy Tax Collector - \$2,266 - Patty Barron

MOTION: C/Euvrard
SECOND: C/Perotti
ROLL CALL: C/Doyle - yes C/Euvrard - yes
C/Perotti - yes C/Russell - yes
S/Reagon - yes
MOTION CARRIED 5 to 0.

- D. Dog Control Officer - \$6,000 plus mileage - John Tublewicz
Custodian Town Rooms - \$14.42/hr. - Howard Sigler
Town Constable - \$4,600 - Leon Vincent, conditional upon fire arm qualification
Justice Clerk - \$3,090 - Maureen Moore for Justice Norman Moore
Justice Clerk - \$3,090 - Patty Barron for Justice James Devine
Transfer Station Attendant (2) \$15.50/hr. each - Jack Rooney; Dennis Rooney
Mowing of Leedsville Cemetery - \$65/ mowing - George Hoffman
Election Custodians - \$265 plus mileage each primary and election
1. Richard Howard 2. William (B.J.) Murphy

MOTION: C/Doyle
SECOND: C/Russell
ROLL CALL: C/Doyle - yes C/Euvrard - yes
C/Perotti - yes C/Russell - yes
S/Reagon - yes
MOTION CARRIED 5 to 0.

E. Highway Personnel:

Foreman	- Andy Wheeler	- \$19.10/hr.
Laborers	- Allen Wilbur	\$18.60/hr.
	- Joseph Whitehead	\$18.10/hr.
	- Paul Voorhees	\$17.10/hr.
	- Megan Chamberlin	\$17.60/hr.
Office Manager	- Judith Carlson	\$ 13/hr. plus mileage

MOTION: C/Russell
SECOND: C/Euvrard
ROLL CALL: C/Doyle - yes C/Euvrard - yes
C/Perotti - yes C/Russell - yes
S/Reagon - yes
MOTION CARRIED 5 to 0.

8. Motion to execute agreement to spend highway funds in 2006.

MOTION: C/Perotti
SECOND: C/Doyle
ROLL CALL: C/Doyle - yes C/Euvrard - yes
C/Perotti - yes C/Russell - yes

S/Reagon - yes
MOTION CARRIED 5 to 0.

9. Motion to make the following appointments without salaries:

- A. Deputy Supervisor - Vicki Doyle
- B. Town Historian - Ken Hoadley
- C. Deputy Highway Supt. - Richard Stearns
- D. Deputy Zoning Administrator - Lana Anguin-Cohen
- E. Registrar of Vital Statistics - Gail Herмосilla, Town Clerk
- F. Records Management Officer - Gail Herмосilla, Town Clerk
- G. Damage Control Officer - John Tublewicz

MOTION: C/Euvrard

SECOND: C/Russell

ROLL CALL: C/Doyle - yes C/Euvrard - yes

C/Perotti - yes C/Russell - yes

S/Reagon - yes

MOTION CARRIED 5 to 0.

10. Motion to approve the following amounts for bonding for Town Officials:

- Supervisor and Bookkeeper - \$40,000 each
- Treasurer/ Deputy Water District - \$ 2,000 each
- Project Admin. to Pl. Bd & ZBA - \$ 2,000
- (Assistants -2) - \$ 2,000 each
- T/Clerk and Deputy Clerk - \$150,000
- (includes Tax Collector & Deputy)
- Building Inspector \$2,000
- Zoning Administrator \$2,000
- Justices (2) \$4,000 each
- Highway Supt. \$2,000
- Highway Office Manager \$2,000

MOTION: C/Doyle

SECOND: C/Russell

ROLL CALL: C/Doyle - yes C/Euvrard - yes

C/Perotti - yes C/Russell - yes

S/Reagon - yes

MOTION CARRIED 5 to 0.

11. Motion to establish mileage reimbursement at federal rate

MOTION: C/Russell

SECOND: C/Doyle

ROLL CALL: C/Doyle - yes C/Euvrard - yes

C/Perotti - yes C/Russell - yes

S/Reagon - yes

MOTION CARRIED 5 to 0.

12. Motion to pay bills by resolution: Utilities, Postage Meter, Copy Machine Maintenance, Rents, Debt Service, Employee benefits

MOTION: C/Perotti
SECOND: C/Doyle
ROLL CALL: C/Doyle - yes C/Euvrard - yes
 C/Perotti - yes C/Russell - yes
 S/Reagon - yes
MOTION CARRIED 5 to 0.

13. Motion to name M & T Bank Corp. and Bank of Millbrook the official depositories for Town funds.

MOTION: C/Euvrard
SECOND: C/Russell
ROLL CALL: C/Doyle - yes C/Euvrard - yes
 C/Perotti - yes C/Russell - yes
 S/Reagon - yes
MOTION CARRIED 5 to 0.

14. Motion to name the *Harlem Valley Times* and *The Poughkeepsie Journal* as the official town newspapers.

MOTION: C/Doyle
SECOND: C/Russell
ROLL CALL: C/Doyle - yes C/Euvrard - no
 C/Perotti - yes C/Russell - yes
 S/Reagon - yes
MOTION CARRIED 4 to 1.

15. Motion to authorize all boards to use tape recorders for aid with minutes with the understanding that the tape does not replace minutes.

MOTION: C/Russell
SECOND: C/Doyle
ROLL CALL: C/Doyle - yes C/Euvrard - yes
 C/Perotti - yes C/Russell - yes
 S/Reagon - yes
MOTION CARRIED 5 to 0.

16. Motion to appoint Janet Reagon, Supervisor, with a Town Board member as alternate to represent the Town of Amenia at the Association of Towns Meeting in NYC in February.

MOTION: C/Perotti
 SECOND: C/Euvrard
 ROLL CALL: C/Doyle - yes C/Euvrard - yes
 C/Perotti - yes C/Russell - yes
 S/Reagon - yes
 MOTION CARRIED 5 to 0.

17. Motion to accept Town Board Auditors committees as noted:
 General Fund - (2) Victoria Perotti and Vicki Doyle
 Highway Fund - (2) Wayne Euvrard and Roger Russell
 Water District - (2) Janet Reagon and Roger Russell

MOTION: C/Euvrard
 SECOND: C/Russell
 ROLL CALL: C/Doyle - yes C/Euvrard - yes
 C/Perotti - yes C/Russell - yes
 S/Reagon - yes
 MOTION CARRIED 5 to 0.

18. A motion to accept Town Board appointments to standing committees (as noted below) was tabled to allow discussion at the Town Board workshop meeting.

Recreation (2) R. Russell and V. Doyle
 Affordable Housing (2) R. Russell and
 Wastewater (2) V. Doyle and
 Enhancement/Townscape (2) V. Doyle and
 Conservation Advisory Com. (2) R. Russell and
 Emergency Response/Safety (2) J. Reagon and
 CPIC (2) V. Doyle and
 Ethics (2) V. Doyle and
 Fountain Square (2)
 Holiday of Lights (2) V. Doyle
 Alternate to all Standing Committees - Supervisor

19. Motion to designate Emergency Interim Successors (3) for Dutchess County Emergency Response.

Council Members: V. Doyle, R. Russell and W. Euvrard.

MOTION: C/Doyle
 SECOND: C/Russell
 ROLL CALL: C/Doyle - yes C/Euvrard - yes
 C/Perotti - yes C/Russell - yes
 S/Reagon - yes
 MOTION CARRIED 5 to 0.

20. Motion to authorize the Supervisor's Bookkeeper to do pre-audit functions of vouchers including math accuracy, checking for sales slips, delivery slips and paid bills signed by municipal employee receiving goods.

MOTION: C/Russell
SECOND: C/Euvrard
ROLL CALL: C/Doyle - yes C/Euvrard - yes
 C/Perotti - yes C/Russell - yes
 S/Reagon - yes
MOTION CARRIED 5 to 0.

21. Motion to authorize that checks may be signed for the Supervisor by a device commonly known as a check signer.

MOTION: C/Perotti
SECOND: C/Euvrard
ROLL CALL: C/Doyle - yes C/Euvrard - yes
 C/Perotti - yes C/Russell - yes
 S/Reagon - yes
MOTION CARRIED 5 to 0.

22. Motion to authorize a charge of \$20 on each check tendered as payment and returned for insufficient funds including lost payroll checks.

MOTION: C/Euvrard
SECOND: C/Russell
ROLL CALL: C/Doyle - yes C/Euvrard - yes
 C/Perotti - yes C/Russell - yes
 S/Reagon - yes
MOTION CARRIED 5 to 0.

23. Motion to authorize the Supervisor's bookkeeper to make certificate of deposit investments of available funds.

MOTION: C/Doyle
SECOND: C/Russell
ROLL CALL: C/Doyle - yes C/Euvrard - yes
 C/Perotti - yes C/Russell - yes
 S/Reagon - yes
MOTION CARRIED 5 to 0.

24. Motion that the Town Board audit town officers' financial records by 1/20/06 per Town Law 123.

MOTION: C/Russell
SECOND: C/Perotti

ROLL CALL: C/Doyle - yes C/Euvrard - yes
 C/Perotti - yes C/Russell - yes
 S/Reagon - yes
MOTION CARRIED 5 to 0.

25. Motion that monthly bank reconciliations of Town Clerk funds and quarterly bank reconciliations of all funds be made by an outside party.

MOTION: C/Perotti
SECOND: C/Euvrard
ROLL CALL: C/Doyle - yes C/Euvrard - yes
 C/Perotti - yes C/Russell - yes
 S/Reagon - yes
MOTION CARRIED 5 to 0.

26. Motion that monthly budget reports be distributed to all department heads by Bookkeeper.

MOTION: C/Euvrard
SECOND: C/Perotti
ROLL CALL: C/Doyle - yes C/Euvrard - yes
 C/Perotti - yes C/Russell - yes
 S/Reagon - yes
MOTION CARRIED 5 to 0.

27. Motion that the Town Board has the responsibility to authorize the attendance of all officers and employees at conferences and training sessions not specifically required, as per General Municipal Law 77-b.

MOTION: C/Doyle
SECOND: C/Russell
ROLL CALL: C/Doyle - yes C/Euvrard - yes
 C/Perotti - yes C/Russell - yes
 S/Reagon - yes
MOTION CARRIED 5 to 0.

28. Motion to accept 2006 schedules for the Zoning Board of Appeals and the Planning Board.

MOTION: C/Russell
SECOND: C/Euvrard
ROLL CALL: C/Doyle - yes C/Euvrard - yes
 C/Perotti - yes C/Russell - yes
 S/Reagon - yes
MOTION CARRIED 5 to 0.

29. Supervisor's 2006 Goals

Supervisor Reagon deferred the presentation of her 2006 goals until a future meeting when her voice would be stronger. She briefly outlined a new policy for public comment at Town Board meetings: The Public Comment period at the beginning of a meeting will be limited to 15 minutes with each speaker allowed 3 minutes. Speakers must restrict their comments to agenda items and must notify the Town Clerk that they wish to speak. The Public Comment period at the end of the meeting will be open to discussion of any topic, not just agenda items.

The Supervisor will keep regular office hours on Tuesday, Wednesday, and Thursday from 1:00 to 4:00, and other times by appointment.

30. Town Board Comments

Councilman Euvrard stated his goal that the Town Board would work together for the betterment of the town. He also advocated the creation of a water committee made up of people who live in the water district. He closed with a quote: "The most important political office is that of the private citizen."

Councilwoman Perotti expressed her openness to comments and encouraged citizens to contact her with their ideas. Among other interests, she wants to work with the EMS volunteers.

Councilwoman Doyle listed her priorities which included the Mechanic Street sidewalks, the Recreation Master Plan, the completion of the CPIC project, and an increase of the subdivision fees.

Councilman Russell welcomed the new Town Board members and observed that part of good government is disagreement. Much can be gained from differences of opinion.

Public Comment

1. Eliot Soroka: will the interviews for town attorney be open to the boards [Planning Board and Zoning Board of Appeals]? The attorney must work with board members, so maybe the board members could be observers at the interviews. If an attorney other than Michael Hayes is hired, perhaps Michael Hayes could be retained as "special counsel" for certain projects that are already underway.
2. Linda Gregory: Does the town have legal counsel now? Supervisor Reagon commented that Michael Hayes is the town attorney until such time as he is replaced.
3. Arlene Iuliano: Things come up at the last minute, so having the Town Board agenda prepared in advance may not always work. Supervisor Reagon

explained that the goal was to have the Town Board agenda available on the Friday before the Thursday meeting. The agenda will have sections for ‘old business’ and ‘new business’.

Arlene continued by commenting that the budget increase was uncalled for and hurt people on fixed incomes. She admonished the Town Board to “hold the reins” on spending.

Adjournment

The motion to adjourn was approved unanimously at 4:55 p.m.

Respectfully submitted,

Gail Hermosilla,
Amenia Town Clerk

Approved by the Town Board: Jan. 20, 2006

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