

TOWN OF AMENIA
Business Workshop Meeting
Thursday, January 12, 2012
Amenia Town Hall

Supervisor Flood called **Business Workshop Meeting** to order at 7:00 pm.

Salute to the flag was conducted.

Emergency Exits behind the Town Clerk and at the rear of the room behind the audience at the door entered.

ROLL:	Councilman Hoss	Aye
	Councilwoman Perotti	Aye
	Councilwoman Riemer	Aye
	Councilwoman Doyle	Aye
	Supervisor Flood	Aye
	Ian MacDonald, Esq.	Present

NO PUBLIC COMMENT

DEPARTMENT REPORTS

Highway

Supervisor Flood read legal notice for 2011 pickup truck/with plow bids to be opened on January 19, 2012 by Highway Superintendent.

Architect recommended that an addition be put on highway building and to refurbish the existing building.

Water Department

Marco D'Antonio identified two wells leaking; check valves are failing, replacements have been ordered; Reported defective meters and radios; replacements are under warrantee for 25 years.

Town Clerk

Maureen Bonds reported that the Town Clerk/Tax Collector's office has picked up (1820) 2012 Amenia Property Tax bills in the warrant amount of \$4,180,842. Bills will be identified by individual residents; bank code requests, sorted and mailed by January 17, 2012.

Town Clerk's office will be closed on Monday, January 16th, in observance of Martin Luther King day.

Town Board Minutes of December 8th and December 15th, 2011 have been submitted for town board approval. Deferred by town board to January 19, 2012 Regular Board Meeting.

Building

Supervisor Flood reported December 2011 Building Department activity in the amount of \$1970.

Dog Warden

Supervisor Flood reported that satisfactory inspection report has been received from Agriculture and Markets for Dog Warden.

COMMITTEES

Recreation

Councilwoman Perotti reported expanded recreation programs.

Ethics

Councilwoman Riemer requested authorization to order 100 copies of Town Code of Ethics booklets in the amount of \$390. For further discussion.

PRESENTATION

Jennie Hansel, Director of Northeast Community Center, Millerton, NY, offered the **Dial-A-Ride Program** serving six towns in Dutchess County. Pre-registration is needed, and program will provide door-to-door service. Contracting with Dutchess County. A federal grant has been received and Northeast Community Center is requesting assistance from individual towns for funding.

MOTION by Supervisor Flood, SECOND by Councilwoman Perotti to allocate funding in the amount of \$1,000 to the Northeast Community Center for the Dial-A-Ride Program.

ROLL:	Councilwoman Riemer	Aye
	Councilwoman Doyle	Aye
	Councilman Hoss	Aye
	Councilwoman Perotti	Aye
	Supervisor Flood	Aye

MOTION CARRIED

Information on **school lunch program** to be distributed to town board members by Supervisor Flood.

Grants

Michael Hagerty submitted updated report with discussion of Main Street grant.

Town Board proposed bids for trimming, pruning, and maintenance of trees on Mechanic Street.

Councilwoman Riemer reported that C.T. Male Associates will be submitting revised scope of work report under NYSERDA grant.

Councilwoman Doyle submitted 2012 Dutchess County Arts Council Project Grant Disbursement Form in the amount of \$1200 for execution by Supervisor Flood and DC Art Council President.

DISCUSSION:

Proposed newsletter, designed by Rooney Designs, subsidized by advertising; distributed to all residents at no cost to town or residents.

D.C.Wastewater authority is reviewing options; de-centralized sewer system; Silo Ridge response has not been received (due by December 15, 2011); 1995 feasibility study was performed, but no action was taken; reported by Councilwoman Doyle.

Interviews for open volunteer positions scheduled for January 16, 2012 at 1:00pm.

Terminate contract with ARC for cleaning of town hall building; establish job description for a part-time cleaning/maintenance position.

Creating new website.

Harlem Valley Rail Trail maintenance agreement.

Draft of Local Law for **Flood Damage Prevention** will be forwarded to NYS DEC by Ian MacDonald, Esq.

MOTION by Councilwoman Perotti, SECOND by Councilwoman Riemer to AUTHORIZE the Supervisor to investigate the creation of another position for cleaning and maintenance; to replace the current cleaning company.

ROLL:	Councilwoman Doyle	Aye
	Councilman Hoss	Aye
	Councilwoman Perotti	Aye
	Councilwoman Riemer	Aye
	Supervisor Flood	Aye

MOTION CARRIED

MOTION by Councilwoman Riemer, SECOND by Councilman Hoss to AUTHORIZE Ian MacDonald, Esq. to prepare bid specifications for private carrier to operate the Town of Amenia Transfer Station.

ROLL:	Supervisor Flood	Aye
	Councilwoman Doyle	Aye
	Councilman Hoss	Aye
	Councilwoman Riemer	Aye
	Councilwoman Perotti	Aye

MOTION CARRIED

MOTION by Councilwoman Riemer, SECOND by Councilwoman Doyle to AUTHORIZE a lease agreement at \$116.88 per month for a new copier machine in the Assistant Supervisor's office.

ROLL:	Councilwoman Perotti	Aye
	Councilwoman Doyle	Aye
	Councilwoman Riemer	Aye
	Councilman Hoss	Aye
	Supervisor Flood	Aye

MOTION CARRIED

MOTION by Councilwoman Riemer, SECOND by Councilwoman Perotti to purchase two (2) Dell computers under State Bid Quote obtained by (BAS) for the total amount of \$2433.68 for use in Assistant Supervisor's office for Planning/Zoning and Bookkeeper's office.

ROLL:	Councilwoman Perotti	Aye
	Councilwoman Doyle	Aye
	Councilman Hoss	Aye
	Councilwoman Riemer	Aye
	Supervisor Flood	Aye

MOTION CARRIED

MOTION by Councilwoman Doyle, SECOND by Councilwoman Riemer to AUTHORIZE the bidding for fuel oil.

ROLL:	Councilwoman Perotti	Aye
	Councilman Hoss	Aye
	Councilwoman Riemer	Aye
	Supervisor Flood	Aye
	Councilwoman Doyle	Aye

MOTION CARRIED

MOLD REMEDIATION in Court Room. Quotes have been received from three vendors; ServPro \$2249.71, Expediant \$2400, and Fred Latrell \$9850.

MOTION by Councilwoman Riemer, SECOND by Councilwoman Doyle to ACCEPT quote from **ServPro** in the amount of \$2249.71 for mold remediation and removal and disposal of carpeting.

ROLL:	Councilman Hoss	Aye
	Councilwoman Perotti	Aye
	Councilwoman Doyle	Aye
	Councilwoman Riemer	Aye
	Supervisor Flood	Aye

MOTION CARRIED

RESOLUTION #3 OF 2012

A RESOLUTION BY THE TOWN BOARD OF THE TOWN OF AMENIA TO AMEND PAGES 2, 3, 4, AND 7 OF THE RE-ORGANIZATION MEETING OF JANUARY 4, 2012.

NOTE: RECORD OF RESOLUTION WILL BECOME ATTACHMENT TO JANUARY 4, 2012 MINUTES.

MOTION by Councilwoman Doyle, SECOND by Councilman Hoss that was;
ADOPTED – VOTE

ROLL:	Councilwoman Perotti	Aye
	Councilman Hoss	Aye
	Councilwoman Riemer	Aye
	Councilwoman Doyle	Aye
	Supervisor Flood	Aye

MOTION by Councilwoman Doyle, SECOND by Councilwoman Riemer to authorize Supervisor Flood to advertise for bids to integrate towns’ computer systems.

ROLL:	Councilwoman Riemer	Aye
	Councilwoman Perotti	Aye
	Councilman Hoss	Aye
	Councilwoman Doyle	Aye
	Supervisor Flood	Aye

MOTION CARRIED

SUPERVISOR’S REPORT

Local events announced.
Meetings attended.
Nomination form received from Senator Greg Ball for 2012 D.C. Woman of Distinction award.
NY Rural Association funds have been cut and are seeking letter of support from Town of Amenia.
Homeland Security issues discussed with Senator Greg Ball.

TOWN BOARD COMMENTS

Local events announced.

PUBLIC COMMENTS

Michael Kelsey, DC Legislator updated town board on County Solid Waste discussion, mandate relief, pending inmate/jail policies, creating new positions for Deputy County Executive, and Deputy Commissioner of Planning.

MOTION by Councilwoman Perotti, SECOND by Councilman Hoss to enter into **EXECUTIVE SESSION** to discuss personnel matters at 9:50pm with motion carried unanimously.

MOTION by Councilman Hoss, SECOND by Councilwoman Riemer to **RETURN** to Business Workshop Meeting at 10:31pm with motion carried unanimously.

MOTION by Councilman Hoss, SECOND by Councilwoman Riemer to **ADJOURN** Business Workshop Meeting at 10:32pm with motion carried unanimously.

Respectfully submitted:



Maureen Bonds
Amenia Town Clerk

Draft to Town Board: February 5, 2012
Approved By Town Board: February 9, 2012