

Town of Amenia
Business Workshop Meeting
Thursday, February 9, 2012
Amenia Town Hall

Supervisor Flood called **Business Workshop Meeting** to order at 7:00 pm.

MOTION by Councilwoman Doyle, SECOND by Councilwoman Riemer to open Business Workshop Meeting with motion carried unanimously.

Salute to the flag was conducted with moment of silence for veterans home, abroad and lost and to the family of **Gus Diester**, who passed away recently.

Emergency Exits behind the Town Clerk and at the rear of the room behind the audience at the door entered.

ROLL:	Councilman Hoss	Aye
	Councilwoman Perotti	Absent
	Councilwoman Riemer	Aye
	Councilwoman Doyle	Aye
	Supervisor Flood	Aye
	Ian MacDonald, Esq.	Arrived at 7:25pm

NO PUBLIC COMMENT

DEPARTMENT REPORTS

Highway

Supervisor Flood reported that new Highway pickup truck has arrived.

Water Department

No Report

Town Clerk

Maureen Bonds reported \$912,170.93 collected in property tax payments at 22% of tax warrant.

Special Election for Assemblyman vacancy and will be held on Tuesday, March 20, 2012 from 6am to 9pm. Districts 1 & 4 poll site will be located at the **Immaculate Conception School** in Amenia.

Shared Services Grant

Meeting held at Dover Town Hall with Katie Palmer-House, Dover Town Clerk; Cathy Giordano, Pawling Town Clerk; and two representatives from a private firm with NYS Archives. Discussed needs of three towns to accomplish shared services. Proposed Grant to apply for scanning, shredding, laser-fiche equipment and networking for updating Records Retention files, utilizing the MU-1 Retention Schedules. Grant application in the amount of \$100,000 will cover all expenses, with the exception of annual maintenance cost of laser-fiche program for Town of Amenia.

Town Clerk (cont'd)

Taconic DDSO

Meeting has been scheduled for February 14, 2012 with Jim O'Connor, NYS Dept of Vital Records; Krista Goodacre, Taconic DDSO Registrar; and Maureen Bonds, Town Clerk/Registrar, regarding consolidation of vital records from facility to town.

Building

Supervisor Flood reported January 2012 Building Department activity in the amount of \$1,375.00.

COMMITTEES

Ethics

Councilwoman Riemer submitted invoice in the amount of \$390 for 100 Ethics Law Code booklets.

Grants

Michael Hagerty submitted updated report. Grant Writer will be available at the town hall on Thursdays and Fridays.

DISCUSSION:

90 day appointments – Building Inspector/CEO, Recreation Staff request for applications have been published. Webmaster, Transfer Station to be reviewed.

Wastewater Committee submitted **draft** letter addressing re-designed sewer system.

Ian MacDonald, Esq. explained that the town has the authority to spend money for a Map Plan for a town sewer district. Issue of reimbursement from DCWWA will be researched by Town Attorney. Proposed Resolution prepared by Ian MacDonald, Esq. addresses appropriation of funds for the purpose of preparing Map Plan and Report for providing sewer/wastewater disposal facilities for the Town. Further discussion by the town board to determine amount of appropriation of funds (\$15,000 to \$20,000) and cost of publication to request proposals from engineering firms.

Harlem Valley Rail Trail Agreement – Town Attorney stated that the town is not required to sign.

Troy Boiler has been contacted for upgrade to boilers.

Draft Bid Specifications have been prepared for **Transfer Station** operation by town attorney and submitted to town board for review.

Kent Hollow Mining – Application has not met the criteria of Town Zoning Code, as determined by letters and correspondence between Michael Hayes, former Town Attorney and DEC. Letter to be written by Ian MacDonald, Town Attorney to applicant with copy to DEC.

DEC Local Law/Flood Damage Prevention has been sent to Dutchess County by Town Attorney for Zoning referral comments. Resolution of Introduction is scheduled for February 16, 2012 regular town board meeting.

Fee schedule for building use form.

Bookkeeping Program being developed to track absence records of town employees.

RESOLUTION #13 OF 2012

A RESOLUTION BY THE TOWN BOARD OF THE TOWN OF AMENIA FOR THE APPROPRIATION OF FUNDS IN THE SUM OF \$20,000.00 FOR THE PURPOSE OF PAYING THE COST OF PREPARING A GENERAL MAP PLAN AND REPORT FOR PROVIDING SEWER AND/OR WASTEWATER DISPOSAL FACILITIES AND SERVICES TO THE **HAMLET OF AMENIA; AND THAT THE TOWN BOARD AUTHORIZES THE ISSUANCE OF A REQUEST FOR PROPOSALS FROM ENGINEERING FIRMS FOR THE PURPOSE OF ENTERING INTO A CONTRACT FOR THE PREPARATION OF SUCH GENERAL MAP PLAN AND REPORT; AND THAT THIS RESOLUTION IS SUBJECT TO A PERMISSIVE REFERENDUM.**

MOTION by Councilman Hoss, SECOND by Councilwoman Riemer that was;
ADOPTED – VOTE

ROLL:	Councilwoman Doyle	Aye
	Councilwoman Perotti	Absent
	Councilwoman Riemer	Aye
	Councilman Hoss	Aye
	Supervisor Flood	Aye

Town Clerk to publish PUBLIC NOTICE for permissive referendum in Millerton News.
Request for Proposals to be published in Millerton News, and Poughkeepsie Journal.
Grant Writer to publish in State Contract media news.

RESOLUTION #8 OF 2012

A RESOLUTION TO AUTHORIZE THE TOWN BOARD OF THE TOWN OF AMENIA TO TRANSFER GRANT FUNDS TO RECONCILE BUDGET LINES;

WHEREAS, the Town Budget Line 2089.1 (Other Cultural and Recreation Income) received \$2010.00 in grant monies from State of New York-Department of Children & Family Services for the Youth Dance Program;

WHEREAS, the Town Budget Line 71504.1.32 (Spec. Rec. Facilities) requires said monies to increase the Instructor Line for \$2010.00 to add grant monies to pay the dance instructor;

THEREFORE, BE IT RESOLVED, that the Town Board authorized the increase of \$2010.00 to said line to process the transaction.

MOTION by Councilwoman Doyle, SECOND by Councilwoman Riemer that was;
ADOPTED – VOTE

ROLL:	Councilwoman Perotti	Absent
	Councilman Hoss	Aye
	Councilwoman Riemer	Aye
	Councilwoman Doyle	Aye
	Supervisor Flood	Aye

RESOLUTION #9 OF 2012 – WASSAIC PROJECT'S SUMMER FESTIVAL

WHEREAS, the Wassaic Project is celebrating its Summer Festival on August 3rd, 4th, and 5th 2012; and

WHEREAS, the Wassaic Project has requested that the Town Board rescind the Open Container Law and grant authority to close Furnace Bank Road to all traffic, except the residences of Furnace Bank Road and handicapped drivers participating in the 2012 activities; and

WHEREAS, the said events require a day of activities on both sides of Furnace Bank Road from 5:00 pm to 11:00 pm; and it is essential to ensure the safety of the participants;

BE IT FURTHER RESOLVED, that the Town of Amenia will close Furnace Bank Road on August 3rd, 4th, and 5th between the hours of 5:00 pm to 11:00 pm.

NOTE: Supervisor Flood stated that the Highway Superintendent has voiced concerns regarding closures of specific town roads for this event and it is necessary to discuss issue further with Highway Superintendent.

**MOTION by Councilwoman Doyle, SECOND by Councilwoman Riemer that was;
ADOPTED – VOTE**

ROLL:	Councilman Hoss	Aye
	Councilwoman Perotti	Absent
	Councilwoman Riemer	Aye
	Supervisor Flood	Aye
	Councilwoman Doyle	Aye

RESOLUTION #10 OF 2012

A RESOLUTION AUTHORIZING THE TOWN BOARD OF THE TOWN OF AMENIA TO TRANSFER FUNDS FOR THE PURPOSE OF PAYMENT FOR DIAL-A-RIDE WITH THE NORTHEAST COMMUNITY CENTER; TO INCREASE LINE 56304.1.000 (BUS TRANSPORTATION) IN THE AMOUNT OF \$1000.00 AND TO DECREASE LINE AND TO DECREASE LINE 19004.1.49 (CONTINGENCIES) IN THE AMOUNT OF \$1000.00.

**MOTION by Councilwoman Riemer, SECOND by Councilman Hoss that was;
ADOPTED – VOTE**

ROLL:	Councilwoman Doyle	Aye
	Councilwoman Perotti	Absent
	Supervisor Flood	Aye
	Councilwoman Riemer	Aye
	Councilman Hoss	Aye

RESOLUTION #11 OF 2012

A RESOLUTION AUTHORIZING THE TOWN BOARD OF THE TOWN OF AMENIA TO RENEW THE PARKING LOT LEASE AGREEMENT WITH THE AMENIA FREE LIBRARY ASSOCIATION FOR A TWO-YEAR PERIOD COMMENCING JANUARY 1, 2012; AUTHORIZING THE SUPERVISOR TO EXECUTE THE 2012 LEASE, WITH THE SAME TERMS AND CONDITIONS AS SET FORTH IN THE 2010 LEASE AGREEMENT.

MOTION by Councilman Hoss, **SECOND** by Councilwoman Doyle that was;
ADOPTED – VOTE

ROLL:	Councilwoman Riemer	Aye
	Councilwoman Perotti	Absent
	Councilman Hoss	Aye
	Councilwoman Doyle	Aye
	Supervisor Flood	Aye

RESOLUTION #12 OF 2012 – PROVISION OF TRANSPORTATION SERVICES BY THE NORTHEAST COMMUNITY COUNCIL, INC.

A RESOLUTION BY THE TOWN BOARD OF THE TOWN OF AMENIA TO AUTHORIZE THE TOWN SUPERVISOR, WILLIAM FLOOD, TO EXECUTE THE WRITTEN AGREEMENT BETWEEN THE TOWN OF AMENIA AND **NECC TO PROVIDE TRANSPORTATION SERVICES TO THE RESIDENTS OF THE TOWN AND FOR THE TOWN TO PAY **NECC** THE SUM OF \$1,000.00 FOR NECC TO PROVIDE SUCH TRANSPORTATION SERVICES. A COPY OF THE AGREEMENT BETWEEN THE TOWN AND **NECC** IS ATTACHED HERETO.**

MOTION by Councilwoman Doyle, **SECOND** by Councilman Hoss that was;
ADOPTED – VOTE

ROLL:	Councilwoman Riemer	Aye
	Councilwoman Perotti	Absent
	Councilwoman Doyle	Aye
	Councilman Hoss	Aye
	Supervisor Flood	Aye

MOTION by Supervisor Flood, **SECOND** by Councilwoman Riemer to ACCEPT Minutes of January 4, 2012 Re-Organizational Meeting, Business Workshop Meeting on January 12, 2012, Public Hearing and Regular Meeting on January 19, 2012 and Special Meeting/Executive Session on January 27, 2012.

ROLL:	Councilwoman Doyle	Aye
	Councilwoman Riemer	Aye
	Councilwoman Perotti	Absent
	Councilman Hoss	Aye
	Supervisor Flood	Aye

MOTION CARRIED 4 AYES – 1 ABSENT

Michael Kelsey, DC Legislator updated town board on legislation staff; Solid Waste Director appointed by Dutchess County Executive, Marc Molinaro, Ron Hicks appointed to Economic Growth and Development to determine the county's role in economic development and expanding tax base and revenue. Legislation discussed accepting monies from state for mental health. Upcoming elections and districts are being reviewed by legislation.

SUPERVISOR'S REPORT

Amenia Lions Club has donated \$1000 for the Holiday of Lights event.
Pre-bid meeting on January 31, 2012 with approximately 30 contractors in attendance.
Arlene Iuliano, Historian submitted annual report to town supervisor.
Diana King donated plaque in memory of two Proper children; to be installed at town hall tree(s) site.
Ann Linden has been recognized as "Woman of Distinction".

TOWN BOARD COMMENTS

Councilwoman Doyle proposed Dance Program practice classes to be held on Saturdays at town hall.

NO PUBLIC COMMENTS

MOTION by Supervisor Flood, **SECOND** by Councilman Hoss to **ADJOURN** Business Workshop Meeting at 9:46pm with motion carried unanimously.

Respectfully submitted:



Maureen Bonds
Amenia Town Clerk

Draft to Town Board: March 5, 2012
Approved By Town Board: March 8, 2012