

Town of Amenia
Regular Board Meeting
Thursday, April 19, 2012
Amenia Town Hall

Supervisor Flood called **Regular Board Meeting** to order at 7:00pm.

Salute to the flag was conducted, with moment of silence for all veterans.

Emergency Exits behind the Town Clerk and at the rear of room behind the audience at the door entered.

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|-------|----------------------|---------|
| ROLL: | Councilman Hoss | Aye |
| | Councilwoman Perotti | Aye |
| | Councilwoman Riemer | Aye |
| | Councilwoman Doyle | Aye |
| | Supervisor Flood | Aye |
| | Ian MacDonald, Esq. | Present |

NO PUBLIC COMMENT

DEPARTMENT REPORTS

Highway

Stanley Whitehead and Councilwoman Perotti delivered drainage plans for **Willow Lane Project** to Dutchess County Department of Planning and Development.

Ian MacDonald, Town Attorney stated that Dutchess County Department of Planning must approve plans; D.F. Wheeler, Engineer has provided the specifications and plans, and town attorney will prepare easements. Town Attorney stated that bids can be advertised, with town board approval; **contingent** on approval by Dutchess County Planning and Development. Stanley Whitehead stated that work cannot begin until easements are in place.

MOTION by Supervisor Flood, **SECOND** by Councilwoman Perotti, to **ACCEPT** drainage plans from D.F.Wheeler Engineers, P.C. on **April 19, 2012** for the Willow Lane Drainage Improvement Project.

| | | |
|-------|----------------------|-----|
| ROLL: | Councilwoman Perotti | Aye |
| | Councilman Hoss | Aye |
| | Councilwoman Riemer | Aye |
| | Councilwoman Doyle | Aye |
| | Supervisor Flood | Aye |

MOTION CARRIED

RESOLUTION #28 OF 2012

Advertisement for Bids for Willow Lane Drainage Improvement Project

At a regular meeting of the Town Board of the Town of Amenia ("Town Board"), held at the Amenia Town Hall on the 19th day of April, 2012, at 7:00 p.m., Town Supervisor, William Flood called the meeting to order, and Supervisor Flood, seconded by Councilwoman Perotti, introduced the following resolution, to wit,

WHEREAS, Willow Lane is a town road owned and maintained by the Town of Amenia ("Town"); and

WHEREAS, the Town Board is aware that the surface flow of water in the vicinity of Willow Lane has caused flooding and icing which has resulted in damage to both Willow Lane and the adjacent properties; and

WHEREAS, the Town Board has determined that the installation of drainage pipes, catch basins and related drainage improvements on some of the properties in the vicinity of Willow Lane will prevent damage to Willow Lane and adjacent properties; and

WHEREAS, the Town Board has determined that it is in the best interest of the Town to install drainage pipe, catch basins and related drainage improvements on properties adjacent to Willow Lane in order to correct the problem of flooding and icing of Willow Lane and the adjacent properties; and

WHEREAS, the Town Board now wishes to advertise for bids, pursuant to Section 103 of the New York General Municipal Law, for the installation of drainage pipe, catch basins, and related drainage improvements on properties on Willow Lane; and

WHEREAS, the advertisement for bids for the installation of drainage pipe, catch basins, and related drainage improvements is an unlisted action under SEQRA; and

WHEREAS, the Dutchess County Department of Planning and Development must approve the plans, drawings and specifications prepared by the Engineer for the Town for the work involved in installing the drainage pipe, catch basins, and related drainage improvements on the properties on Willow Lane, before the Town can award a contract for such work; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the advertisement for bids for the installation of drainage pipe, catch basins, and related drainage improvements on the properties on Willow Lane, contingent on the approval of the plans, drawings and specifications prepared by the Engineer for the Town by the Dutchess County Department of Planning and Development.

**MOTION by Supervisor Flood, SECOND by Councilwoman Perotti that was;
ADOPTED – VOTE**

| | | |
|--------------|-----------------------------|------------|
| ROLL: | Councilwoman Doyle | Aye |
| | Councilman Hoss | Aye |
| | Councilwoman Riemer | Aye |
| | Councilwoman Perotti | Aye |
| | Supervisor Flood | Aye |

MOTION by Councilwoman Doyle, SECOND by Councilwoman Riemer that DEADLINE for submission of bids and bid opening for **Willow Lane Drainage Improvement Project** will be determined by Town Supervisor.

| | | |
|-------|----------------------|-----|
| ROLL: | Councilwoman Perotti | Aye |
| | Councilman Hoss | Aye |
| | Councilwoman Riemer | Aye |
| | Councilwoman Doyle | Aye |
| | Supervisor Flood | Aye |

MOTION CARRIED

MOTION by Councilman Hoss, SECOND by Councilwoman Perotti to declare the Town of Amenia Town Board's intent to be lead agency per the State Environmental Quality Review Act (SEQRA) for **Willow Lane Drainage Improvement Project**.

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|-------|----------------------|-----|
| ROLL: | Councilwoman Riemer | Aye |
| | Councilwoman Doyle | Aye |
| | Councilwoman Perotti | Aye |
| | Supervisor Flood | Aye |
| | Councilman Hoss | Aye |

MOTION CARRIED

DEPARTMENTS (CONT'D)

Water

Supervisor Flood read minutes of Water Committee meeting.

Town Clerk

Maureen Bonds reported that Local Law No 2 of 2010; Local Laws No 1, 2, 3 & 4 of 2011 have been sent to Ms. Jan Medina of General Code for codification and updates to town website. Town Clerk has requested review of these documents with estimated cost to be submitted to Town Supervisor.

Town Clerk's office will be closed on Friday, April 27, 2012.

Town Clerk read letter of resignation, effective July 1, 2012; submitted to town board members on April 12, 2012 in Executive Session.

Ian MacDonald stated that **Deputy Town Clerk** must notify the Dutchess County Board of Elections on **July 2, 2012**, that **Town Clerk** position is **vacant**.

Building

Supervisor Flood reported that Building Inspector has issued "remedies to order" for alleged zoning violations.

COMMITTEES

Enhancement

Councilwoman Doyle reported that committee is focusing on East Main Street businesses.

Councilwoman Riemer reported that improvements will be made to Fountain Square. Draft Specifications are being discussed for future bid proposal.

Recreation

Supervisor Flood reported that **Chip Watt** has been appointed to the Recreation Commission for 7-year term.

Grants

Michael Hagerty submitted updated grant report.

Main Street grant. Public Informational Meeting to be scheduled by Grant Writer for eligible applicants. Packets will be available. Send letters to property owners – East to West Main Street.

MOTION by Supervisor Flood, **SECOND** by Councilwoman Perotti to extend probationary period for **Transfer Station Attendants** to **June 30, 2012.**

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|-------|----------------------|-----|
| ROLL: | Councilman Hoss | Aye |
| | Councilwoman Riemer | Aye |
| | Supervisor Flood | Aye |
| | Councilwoman Doyle | Aye |
| | Councilwoman Perotti | Aye |

MOTION CARRIED

MOTION by Supervisor Flood, **SECOND** by Councilwoman Doyle to **ACCEPT** resignation of **Gary Bonds, Audio Visual Technician,** effective July 1, 2012.

| | | |
|-------|----------------------|-----------------|
| ROLL: | Councilwoman Perotti | Aye with regret |
| | Councilman Hoss | Aye “ |
| | Councilwoman Riemer | Aye “ |
| | Councilwoman Doyle | Aye “ |
| | Supervisor Flood | Aye “ |

MOTION CARRIED

DISCUSSION:

Adopt Plan/Guidelines for smart growth improvement (reference: Greenway landscape) Town Attorney will review.

Amenia Transfer Station being discussed with property owner.

Town **Webmaster** currently paid \$3240 annually/ \$270 monthly.

BAS (Business Automation Systems) has submitted a proposal for **website design**; municipal requirement for computer use policy. Town will purchase required wire connection. Council Hoss and Doyle suggested obtaining references from other towns.

RESOLUTION #26 OF 2012

A RESOLUTION BY THE TOWN BOARD OF THE TOWN OF AMENIA, AUTHORIZING THE TOWN CONSTABLES TO CARRY A FIREARM AS AUTHORIZED BY SECTION 10-6 OF THE TOWN OF AMENIA TOWN CODE WHILE PERFORMING THE SPECIAL DUTIES ENUMERATED IN SECTIONS 10-7 (C), (D), (E), (F), AND (G) DURING THE AMENIA FIREMEN'S CARNIVAL FROM JULY 4, 2012 THROUGH JULY 7, 2012, INCLUDING THE PERIOD OF TIME PRIOR TO AND AFTER THE EVENT NECESSARY TO PATROL THE AREA FOR SAFETY AND TO ASSIST IN CONTROLLING AND DIRECTING THE PARKING AND TRAFFIC GENERATED BY THIS EVENT. THE AMENIA FIRE COMPANY SHALL PAY FOR THE COSTS ASSOCIATED WITH THE TOWN CONSTABLES PROVIDING THE SERVICES IDENTIFIED IN THIS RESOLUTION.

MOTION by Supervisor Flood, SECOND by Councilwoman Doyle that was;
ADOPTED – VOTE

| | | |
|-------|----------------------|-----|
| ROLL: | Councilman Hoss | Aye |
| | Councilwoman Perotti | Aye |
| | Councilwoman Doyle | Aye |
| | Councilwoman Riemer | Aye |
| | Supervisor Flood | Aye |

RESOLUTION #27 OF 2012

WHEREAS, the Amenia Fire Company has scheduled its annual Firemen's Carnival for July 4, 2012 through July 7, 2012; and

WHEREAS, the Amenia Fire Company has requested that the Town Board rescind the Open Container Law and grant authority to the Fire Company to close Mechanic Street and appropriate Town Roads for the duration of the parade on July 6, 2012; and

WHEREAS, the Amenia Fire Company has requested that the Town Board authorize the hiring of Constable as needed for the parade and/or the carnival; and

NOW, THEREFORE, BE IT RESOLVED, that the Town of Amenia hereby rescinds the Open Container Law for the carnival area and approves the grant of authority to the Fire Company for the appropriate road closures, in addition to authorizing the hiring of Constables as needed for the parade and/or the carnival; and

BE IT RESOLVED, that this Resolution shall become effective immediately.

MOTION by Councilwoman Perotti, SECOND by Councilman Hoss that was;
ADOPTED – VOTE

| | | |
|-------|----------------------|-----|
| ROLL: | Councilwoman Doyle | Aye |
| | Councilwoman Riemer | Aye |
| | Councilwoman Perotti | Aye |
| | Councilman Hoss | Aye |
| | Supervisor Flood | Aye |

MOTION by Councilman Hoss, SECOND by Councilwoman Riemer to ACCEPT Minutes of Town Board Special Meeting on March 7, 2012, Town Board Workshop Meeting on March 8, 2012, and Town Board Regular Meeting on March 15, 2012.

ROLL: Councilwoman Perotti Aye
Councilman Hoss Aye
Councilwoman Riemer Aye
Councilwoman Doyle Aye
Supervisor Flood Aye

MOTION CARRIED

Supervisor Flood received Proposals for the installation, termination and testing of four (4) Cat 6/5E Network Data Drops at the Amenia Town Hall.

| | | |
|---------------------------|--------------|----------------------------|
| O&D Electric Corp | Cat 6 rated | \$1,380.00 |
| | Cat 5E rated | \$1,150.00 Alternate Price |
| Falcon Data Networks, LLC | Cat 5E rated | \$3,007.01 |

MOTION by Councilwoman Doyle, SECOND by Councilman Hoss to ACCEPT Proposal from O&D Electric Corp. of Poughkeepsie, New York in the amount of \$1,380.00.

ROLL: Councilwoman Riemer Aye
Councilwoman Perotti Aye
Councilwoman Doyle Aye
Councilman Hoss Aye
Supervisor Flood Aye

MOTION CARRIED

SUPERVISOR'S REPORT

Hometown News contact: info@ameniahometowner.com or 845-373-9233.

In memory of two Proper children, Sam Bailey has donated and set stone in front lawn of Amenia Town Hall; Diana King has donated a bronze plaque with childrens' names.

TOWN BOARD COMMENTS

Councilwoman Riemer reported that Clark Engineering visited various sites for wastewater.

Councilwomen Doyle reviewed pending issues for ballfields.

Councilman Hoss suggested having joint meetings with open dialogue. Consider spreading Board meetings in next year's budget discussion.

Councilwoman Perotti announced local events.

PUBLIC COMMENTS

Stanley Whitehead, Highway Superintendent voiced his concern about highway staff time-keeping, and new system requiring keyboard input of worked hours. Supervisor Flood explained that meeting will be scheduled to discuss the issue.

MOTION by Supervisor Flood, SECOND by Councilwoman Doyle to **ADJOURN** Regular Board Meeting at 8:44pm, with motion carried unanimously.

Respectfully submitted:



Maureen Bonds
Amenia Town Clerk

Draft to Town Board: May 7, 2012

Approved by Town Board: May 10, 2012