



TOWN OF AMENIA

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**SPECIAL TOWN BOARD MEETING
TUESDAY AUGUST 13TH, 2013
TOWN HALL – 1ST FLOOR
8:00 A.M.**

AGENDA

Salute Flag
Moment of Silence
Emergency Exits
Roll Call

Discussion: Main Street Grant Progress

Other Matters:

Adjourn

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Town Board Special Meeting
Tuesday, August 13, 2013
Amenia Town Hall

Supervisor Flood moved, seconded by Councilwoman Riemer to call the meeting to order.

Salute to the flag was conducted followed by a moment of silence.

Members Present

Councilwoman Darlene Riemer
Councilwoman Victoria Perotti
Councilwoman Vicki Doyle
Supervisor William Flood

Members Absent:

Councilwoman Gretchen Hitselberger
Town Clerk, Dawn Marie Klingner

also present:

John Fenton, Code Enforcement Officer
Mike Hagerty, Grant Writer
Peter Karis, Landscape Architect
Kevin Cassone, Enhancement Committee
Charlotte Murphy, Ginny Eschbach and Allan Gamble, for Amenia Library, grant applicant
Mr. Patel, grant applicant
Claire Houlihan, grant applicant

Discussion- Main Street Grant:

The group discussed the Main Street Grant. The Street Scape bids are done, and have been advertised in the Millerton News and the Poughkeepsie Journal. There will be a pre-bid meeting 8/13/13 at 10am. The town attorney is working on the property owner declarations. The planters and benches will be stored at the town hall until. The town clerk contacted the individuals who took the original specs and notified them that the new specs are now available. October is when the hard scape portion will be installed. The town garden club and enhancement committee will plant the planters in the spring.

The Library has provided two estimates for the sign. It is preferred that the larger more expensive sign is selected. The difference is \$300.00. The Town needs to sign the library's grant agreement; the Library has already signed. The Library will submit a new spreadsheet with the estimates received.

Mr. Patel has submitted his expenses and cancelled check to be Okayed by Erin Kinne the grant administrator, she ill know what is allowable/reimbursable. The SHIPPO letter has been sent out for clearance. Upon approvals the next action is to set up disbursement methods by establishing an account with the Bank of Millbrook to accept electronic transfers. The turnaround should be about three weeks. Leo Black man has reviewed Mr. Patel's Building. He will prepare façade

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improvement designs. John Fenton will call Mr. Blackman and request that he email and distribute to everyone, this should have already been done.

SHIPPO has been approved for Clair Houlihan. The grant agreement needs to be signed. And she has submitted a second quote for painting. The amount to be awarded will be \$41,250 which is the 75% of what has been documented for the roof and painting of the exterior.

S/Flood motioned and C/Reimer seconded

Motion to adjourn at 8:30am

The motion was duly put to a vote which resulted as follows:

Supervisor Flood	Aye
Councilwoman Perotti	Aye
Councilwoman Riemer	Aye
Councilwoman Doyle	Aye
Councilwoman Hitselberger	absent

Motion carried

Respectfully submitted:

Vicki Doyle
Town Councilwoman

The foregoing represents unapproved minutes of the Town of Amenia Town Board from a meeting held on August 13, 2013 and are not to be construed as the final official minutes until so approved.

 Approved as read on 9.26.13
 Approved with: deletions, corrections, and additions