



TOWN OF AMENIA TOWN BOARD

4988 Route 22, AMENIA, NY 12501
(845) 373-8860 www.ameniany.gov

April 18, 2019

6:30pm- All board members were present and interviewed representatives from Nelson, Pope and Voorhis for the advertised planning consultant position. No action was taken. At the conclusion of the interview the Board began their scheduled agenda.

The Town of Amenia, Town Board began their meeting at 7:15pm on Thursday, April 18, 2019 at 4988 Route 22, Amenia New York. Supervisor Perotti moved to open the meeting. There was a Salute to the Flag, emergency exits were pointed out and Roll Call was taken by the Clerk with the following members present:

Supervisor Victoria Perotti
Councilman Damian Gutierrez
Deputy Supervisor Vicki Doyle
Councilman James Morris
Councilwoman Michelle Somogyi

Also Present: Town Clerk Dawn Marie Klingner
Town Attorney Ian Lindars, Esq.

Public Comment: None

Supervisor's Report, Victoria Perotti, Town Supervisor

Supervisor Perotti reported the following: **Wassaic Trail to the Train Update** – Several companies have requested bid information. Bids are due to the Town Clerk's office by April 24th. **Town of Amenia Highway Garage Land Update** –Resolution for Highway garage engineer RFP approval is on the April 18, 2019 agenda. **Amenia Town Hall Upgrades** –Final CDBG grant ADA Amenia Town Hall updates reimbursement request for \$31,615.00 sent to Dutchess County Planning today. Dormitory Authority window updates grant reimbursement in progress; **Noise Law Update** –Under review by the Town Board. Will be on agenda in May. **Dutchess County Procurement Shared Services** – After Resolution approvals Procurement Specialist with grant writer assistance can develop Highway Garage and Sidewalk RFPs for engineering services for Dutchess County Empire Bid-Net. **Regional Ambulance Grant** – Town of Amenia, Town of North East, Village of Millerton, and Town of Dover with Dutchess County Department of Emergency Response finalized the RFP for Regional Ambulance services. On April 16th the Procurement Specialist posted it on Dutchess County Empire Bid Net in addition to sending it to Northern Dutchess Paramedics, Mobile Life, and EMSTAR. A copy of the RFP can be viewed on the Town of North East website as the Town of North East will be receiving responses to the RFP. **Welsh Sanitation** – Proposals and counter-proposals are being reviewed. **Grant Update** –The grant writer is getting information for an updated Main Street grant application for the Consolidated Funding Application due in July.

Building Department Report- None

Grant Report- Supervisor read aloud the Grant Report April 2019 prepared by Mike Hagerty, Grant Writer

Town Clerk’s Report, Dawn Marie Klingner, Town Clerk

Clerk Klingner reported the total collected taxes to-date is \$4,761,579.50 with \$3,408.06 having been collected in penalty fees. As of this date 149 second notices were mailed for unpaid bills. Clerk Klingner presented the April Abstract in the amount of \$103,610.93. Clerk Klingner shared an email from a representative of the Farmer’s Market who requested signage for the parking lot to ensure adequate room for their vehicles and tents. Supervisor Perotti will speak to the business that has been utilizing the lower parking lot. As a result of the town clerks report the following actions were taken

Motion to authorize the supervisor to complete the payment of claims as described

General Fund A	\$ 75,055.75
Highway Fund DA0	\$ 19,949.53
Amenia Lighting SL1	\$ 1,477.98
Wassaic Lighting SL2	\$ 531.59
Amenia Water SW0	\$ 6,596.08
Total	\$103,610.93

Motion made by Doyle; Seconded by Somogyi
Roll Call 5 Ayes (Doyle, Gutierrez, Morris, Somogyi, Perotti)

Committee Reports

Recreation – Councilwoman Somogyi shared the discussions from the last recreation meeting and Councilwoman requested on behalf of the recreation commission the advertisement of concession stand at the ball park. The next recreation meeting will be held on May 9th

Motion to authorize the Clerk to advertise for Concession Operator for Beekman Park

Motion made by Doyle; Seconded by Gutierrez
Roll Call 5 Ayes (Doyle, Gutierrez, Morris, Somogyi, Perotti)

Resolutions-

Resolution for Highway Garage RFP

Motion to approve resolution # 27 of 2019 *AUTHORIZING PROCUREMENT SPECIALIST SERVICES TO PREPARE REQUEST FOR PROPOSALS FOR ENGINEERING SERVICES IN CONNECTION WITH THE CONSTRUCTION OF A NEW HIGHWAY GARAGE*

Motion made by Somogyi; Seconded by Gutierrez
Roll Call 5 Ayes (Doyle, Gutierrez, Morris, Somogyi, Perotti)

Resolution for CDBG Sidewalk Engineer RFP

Motion to approve resolution # 28 of 2019 *AUTHORIZING PROCUREMENT SPECIALIST SERVICES TO PREPARE REQUEST FOR PROPOSALS FOR ENGINEERING SERVICES IN CONNECTION WITH DOWNTOWN ADA SIDEWALK IMPROVEMENTS TO BE FUNDED THROUGH COMMUNITY DEVELOPMENT BLOCK GRANT*

Motion made by Somogyi; Seconded by Morris
Roll Call 5 Ayes (Doyle, Gutierrez, Morris, Somogyi, Perotti)

Resolution for Extending Solar and Wind Energy Conversion Systems Moratorium
Motion to approve resolution #29 of 2019 *EXTENDING TEMPORARY TOWN-WIDE MORATORIUM PROHIBITING THE INSTALLATION OF FREESTANDING OR GROUND-MOUNTED SOLAR ENERGY SYSTEMS AND WIND ENERGY CONVERSION SYSTEMS FOR ADDITIONAL THREE-MONTH TERM*

Motion made by Perotti; Seconded by Somogyi

Roll Call 4 Ayes (Doyle, Morris, Somogyi, Perotti) 1 Nay (Gutierrez)

BAS IT Recommendations for 2019 Fiscal Year Discussion

Perotti circulated price quotes from BAS for Email Upgrade and an Exchange Server Upgrade. Gutierrez recommends moving to Office 365 a cloud based solution and referenced a study report showing the benefits and cost savings. He will work with County Shared Services to complete an RFP for the migration of an exchange server to a cloud hosted program, inclusive of an Office Suite with a preference of Office 365 and if other than Office 365 to include training for employees

Other Matters

Disposal of Surplus Equipment

Motion to approve resolution # 30 of 2019 *AUTHORIZING DISPOSAL OF SURPLUS EQUIPMENT*

Motion made by Gutierrez; Seconded by Perotti

Roll Call 5 Ayes (Doyle, Gutierrez, Morris, Somogyi, Perotti)

Town Board comments

Doyle announced due to the impending weather clean-up day for Saturday is being rescheduled until 4/27/2019. She presented information from the Cornell Cooperative Extension, a Community Energy Advisor regarding presenting information on helping residents, small businesses and non-profits in the region to make informed energy decisions. The Clerk will contact Collin Adkins to arrange his attendance to a meeting.

Supervisor Perotti announced that unclaimed funds were located when she checked with the Office of Unclaimed Funds in the amount of \$2,745. She has completed the necessary paperwork to complete the claim.

Adjourn

Motion to adjourn at 8:13pm

Motion made by Morris; Seconded by Somogyi

Roll Call 5 Ayes (Doyle, Gutierrez, Morris, Somogyi, Perotti)

Respectfully submitted:

Dawn Marie Klingner

Dawn Marie Klingner

Town Clerk

The foregoing represents unapproved minutes of the Town of Amenia Town Board, and is not to be construed as the final official minutes until so approved. *(Signature)* Approved by town board on (5/2/19)